



(English Translation Version)

Kasetsart University Announcement

Guidelines for work operations of Kasetsart University's staff after the New Year Festival In compliance with Safety Measures to prevent the spread of COVID-19 Issue 33

The New Year's holiday period is traditionally a time when people travel to visit family, get together with friends, and celebrate the coming of the New Year or participate in religious observations. This year, these gatherings of people during the New Year's holiday period provided the potential for COVID-19 (especially the Omicron variant) to spread widely.

To prevent the further spread of COVID-19, after the 2022 New Year's holiday, Kasetsart University has declared the following guidelines for general work operations of its staff and personnel:

1. From 4 - 14 January 2022, heads or directors of sections, offices, or department should consider arrangements so that a majority of the staff will work from home. This expectation does not apply to staff who are needed to consistently maintain the main duties of the section (all levels of administration) or are needed to carry out services to the public or urgent duties. Heads or directors of sections (all level of administration) should continue to work on site each workday, as usual.

2. Supervisory administrative authorities should screen KU staff who return from the long holidays before they enter the workplace by applying the COVID-19 Antigen test self-test kits and should strictly follow the guidelines and safety measures intended to prevent the further spread of COVID-19 as announced by the Ministry of Public Health.

3. Supervisory administrative authorities should consistently screen visitors by doing a body temperature check before visitors enter the venue and follow Physical Distancing guidelines. Visitors must wear a face mask at all times, and the supervisory administrative staff of each venue should provide alcohol based hand sanitizer at the point of entry and keep the venue sanitary.

4. Kasetsart University's Campuses, practicum workplaces, and research stations (located in regions of Thailand that are outside Bangkok) should remain alert to the local situation and strictly operate in compliance with regional announcements. The head of departments (all administrative units) at each campus, practicum workplace, and research stations should consider the local health situation and adopt supervisory practices that are needed, and report actions taken to comply with safety protocols to their department head.

5. If any operation cannot be conducted in accordance with this announcement, the President shall have final decision-making authority.

This announcement is effective beginning 3 January 2022 until further notice.

Announced on 3 January 2022

(Chongrak Wachrinrat, Ph.D.)
President, Kasetsart University