



(Translated Version)

Kasetsart University Announcement
Regarding Temporary Closing of Kasetsart University, Bangkhen Campus
due to COVID-19 Concerns

The current situation with regard to the Coronavirus Disease (COVID-19) in Thailand is becoming increasingly dire. The number of persons in Thailand who are suspected or confirmed to have become infected by COVID-19 is continuing to rise and these reports indicate that the situation may worsen. Kasetsart University has already issued several important Advisories and Announcements, such as the advisory date 17 March 2020 regarding class operations and dates, including the management of examinations and academic assessments, and the additional guidance issued 20 March 2020 regarding examinations and online assessments. Most recently, on 21 March 2020 the Bangkok Government published its Second Announcement concerning COVID-19, which called for the temporary closure of most malls and retail shops, including all types and levels of schools and education centers in the city of Bangkok, from 22 March until 12 April 2020. Because Kasetsart University is profoundly worried about the safety, hygiene, and well-being of its students, staff and any other individuals connected to the university, Kasetsart University makes the following announcement:

1. All faculties, departments, institutes and offices located in the vicinity of Bangkok, shall temporarily close for 22 days, **beginning 22 March until 12 April 2020**. Faculty and staff members should be allowed to work from home, except for certain offices providing key services, such as veterinary hospitals, finance divisions, on-going testing laboratories, student dormitories, research and training centers that provide necessary or urgent services to the public, legal offices (particularly with regard to managing on-going legal matters), KU service providers who assist with online instruction or training and video conferencing activities, campus security, public health offices, and operational units related to managing procurement and the salary or wages of KU staff members.

All staff members, whose duties are relevant to the activities mentioned in the above paragraph, may be assigned by supervisory administrative authorities to work on campus in staggered shifts (reducing the number of persons at one time working in close proximity) as needed to eliminate unsatisfactory impact on the university's necessary operations.

2. Classroom operations, examinations, academic assessments, academic reports or presentations shall be conducted using online formats or alternative methods of instruction, as outlined in previous Kasetsart University Announcements.

3. Campus offices, training and research stations outside Bangkok must follow announcements of the provincial and municipal governments. Office Heads / Directors / Deans (authorized administrators) shall closely monitor working conditions with regard to the maintenance of healthy, hygienic working environments, and report on these matters to the office head / authorized administrator in a timely manner.

4. Vice Presidents / Office Heads may undertake additional appropriate measures and practices, as needed according to the situation. If any operations cannot be conducted in accordance with this announcement, or if issues arise concerning implementation, the President shall have final decision-making authority.

This announcement will be effective 22 March 2020 until further notice.

Announced on 22 March 2020

A handwritten signature in blue ink that reads "Chongrak". The signature is stylized with a large initial 'C' and a long horizontal stroke.

Chongrak Wachrinrat, Ph.D.
Acting President, Kasetsart University